

UNWAVERING SUPPORT



FOR UNCOMMON HEROES

EXTENSION & REVITALIZATION

Chief of Staff

April/May 2024

Promotion #5



April is Auxiliary Elections ~ May is Installations!

Five Essential Requirements to Maintain Status as a VFW Auxiliary:

1. Officers elected, installed, and reported to National Headquarters no later than June 30. (Sec. 804A and 806A)
 2. Hold at least ten (10) business meetings per year with a quorum (five members in good standing) present. (Sec. 210 and 212)
 3. Dues should be paid by at least ten (10) members by Feb. 1st, 2025. (Sec. 207)
 4. Quarterly Audits by the Trustees must be submitted. (Sec. 814)
 5. The offices of President and Treasurer **MUST** be bonded by Aug. 31st of the current year. (Sec. 814)
- ✓ Have your election of delegates and alternates for District Convention – Sec. 302; Department - Sec. 303; and National – Sec.304.



Delegate dues for Department Convention are **mandatory** and delegates must be elected and voted on no less than 30 days prior to Convention. Delegate form and fees need to be sent to Department Treasurer Cindy Burkey along with a check and check summary form. If these are **NOT** paid, the Auxiliary is **NOT** allowed to vote.

- ✓ Installation reports must be entered in MALTA or a copy sent to Cindy Burkey. If you need help, please contact Cindy.
- ✓ Turn in your last quarterly Audit and Membership status to your VFW Post Commander.

If there is a position you would like to take on at any level, please read the ***Building on The VFW Auxiliary Foundation*** and the ***National Bylaws and Ritual***. These books provide ideas on the duties and responsibilities of each office.

Let us show our veterans why we belong and help Auxiliaries be strong and healthy ones.

~ Always Be Humble and Kind ~

“BANDING TOGETHER FOR OUR VETERANS” by “DOING FOR THOSE WHO CAN’T”

Department of Washington Chief of Staff

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